

NORTHWEST FLORIDA HORSE EXPO
A Project of the Santa Rosa County Horse Assistance Council, Inc.
Application & Contract for Space Rental

**** VENDOR ****

Event: Horse Expo Director: Maureen Cleveland – 850-994-8532

Date: October 18, 2008

Place: East Milton Recreation Park Email:Maureen@srhorseassistance.org

Milton, Florida website:www.srhorseassistance.org

BUSINESS, CLUB, OR ASSOCIATION: _____

CONTACT PERSON: _____ SALES TAX NO: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

PHONE NUMBER: _____ CELL PHONE: _____

E-MAIL: _____

EXHIBIT TYPE: _____

VENDOR OPTIONS AVAILABLE	QTY	RATE	TOTAL
COMMERCIAL SPACE (10' X 10') (Includes 2 Parking Passes)		\$50 Each	
DEALERS SPACE (10' X 10') (Includes 1 Parking Passes)		\$25 Each	
NON-PROFITS BOOTHS (10' X 10')		NO FEE	
Electrical hookup for outside vendors		CALL FOR FEE	
		Grand Total:	\$

NOTE: Please Read and Sign Contract on Page 2!!

NOTES:

- No unpaid advertisements allowed on the premises of the East Milton Recreation Park..
- Prepaid literature can be sent in advance to the SRC Horse Assistance Council Horse Expo office or literature can be brought to the Horse Expo and paid for that day.
- Remaining literature will be discarded after 4 p.m. on day of Horse Expo.
- Electricity – 110 volt provided. Please provide your own 3-prong, long extension cords and power strips.

TERMS OF VENDOR CONTRACT

1. ELIGIBILITY TO PARTICIPATE: Any entity or individual dealing in commodities, services, promotional activities associated with the horse world in which products and services are consistent with the

SRC Horse Assistance Council Horse Expo theme are entitled to apply for space rental. SRC Horse Assistance Council Horse Expo (hereinafter known as SRCHAC) reserves the right to determine eligibility of an applied Exhibitor for inclusion in SRCHAC.

2. DISPLAY SETUP IN BUILDINGS: Exhibitor setup time is on Friday from noon -6 p.m. Booths must be ready for Saturday morning. Doors open for Exhibitor admittance on Saturday at 7 a.m. Doors open for business at 9 a.m. on the day of Horse Expo, and Exhibitors must be ready for business by 9:00 a.m. Exhibits may not extend into aisles and all aisles are to be kept clear of merchandise and debris. SRCHAC insists that all Exhibitors keep their exhibits intact until closing and may dismantle them at the end of the day of SRCHAC. Exhibits then must be removed from the premises by 6 p.m.

NOTE: SRCHAC reserves the right to regulate food vendor privileges on the premises of the East Milton Recreation Park grounds.

3. INSURANCE REQUIRMENTS: SRCHAC Horse Expo's insurance company requires that all venders list the SRC Horse Assistance Council Horse Expo on the vender policy. Proof on these additions on your policy must be sent by October 4st 2008 to SRCHAC.

SRC Horse Assistance Council Horse Expo Hours

Saturday, October 18, 2008 9 a.m. - 4 p.m.

This Application & Contract for Space Rental is to be completed in full and signed by the Exhibitor or an authorized representative and accompanied by a non-refundable payment in full for total space applied. All Applications are on a first-come basis and space will be assigned in the same manner. SRC Horse Assistance Council **will not accept applications without payment and the Exhibitor may not resell or reassign rented space to another.**

The undersigned has read the Terms and Contract stated below. The undersigned further understands that these terms and conditions are an integral part of the Application & Contract for Space Rental and agrees to observe and abide by them for the successful operation of the SRC Horse Assistance Council Horse Expo event.

THIS APPLICATION AND CONTRACT IS EXECUTED THIS _____ DAY OF

_____, 20____

EXECUTED BY _____

BY _____

(Corporation Name, Partnership Name, Individual Name) (Signature)

Complete the form and make a photocopy for your records. Make checks payable to SRC Horse Assistance Council, and mail the original contract and full payment to:

SRC Horse Assistance Council, Inc.

3901 Reeder Rd

Jay, Florida 32565

OFFICE USE ONLY 2008

Date Received _____ Amount _____ Number of Tickets _____

Assigned Space _____ Check # _____ Confirmation Sent _____